## **INSTRUCTIONS**

for

## TEAMS access to SICHEM 2025

Dear participants,

To access the Symposium channel, please follow the following instructions:

1. If you are a member of NUST Politehnica Bucharest, follow the link below: General | SICHEM 2025 | Microsoft Teams



Notice! If you already have a company account on TEAMS, but you aren't a member of the University Politehnica, and you are added as a "guest", please don't forget to change the institution status to Politehnica University of Bucharest.

2. If you don't have the TEAMS application installed, open the application directly in your browser

 $\frac{https://teams.microsoft.com/dl/launcher/launcher.html?url=\%2F\_\%23\%2Fl\%2Fteam\%2F19\%3AVpksBg\_uZVGpSgBQ4ZuN8dnPKWmDdjOhqKkog3-$ 

<u>LR\_mU1%40thread.tacv2%2F0&type=team&deeplinkId=a4db9ace-32ad-4a9b-8c2b-88f86174051c&directDl=true&msLaunch=true&enableMobilePage=true&suppressPrompt=true</u>

- 3. If you aren't a member of NUST Politehnica Bucharest or you do not have a professional account on TEAMS, follow the steps below:
  - Access or create a free account on Microsoft.com
  - Send to the organizing committee of SICHEM the email address attached to this account
  - Launch the TEAMS application (on web or downloaded) from the browser (the link in point 2 above)
  - Log in to the NUST Politehnica Bucharest platform with the email address that you previously sent to the organizing committee.
  - Accept the invitation from NUST Politehnica Bucharest to participate as a guest



## **IMPORTANT NOTICES:**

- 1. Email address sent to the Organizing Committee must be identical to the email address used to log in to the TEAMS platform for SICHEM!
- 2. Only participants who registered for a paper or the Symposium Guests are allowed to access the Symposium platform. Other people who want to get access to the platform must contact the technical managers.
- **3.** Try to simulate the login in the SICHEM platform in the days before the Symposium and announce the inadvertences to the technical team: <a href="mailto:gabriela.isopencu@upb.ro">gabriela.isopencu@upb.ro</a> and <a href="mailto:angela.spoiala@upb.ro">angela.spoiala@upb.ro</a>
- **4.** If you have met the above requirements and are unable to access Teams Sichem 2025, it is recommended that you log out of the application and restart it.

section CBE: A - section CBE | SICHEM 2025 | Microsoft Teams

section AOISCPE: B - section AOISCPE | SICHEM 2025 | Microsoft Teams

section BCCBA: C - section BCCBA | SICHEM 2025 | Microsoft Teams

section GACARV: D - section GACARV | SICHEM 2025 | Microsoft Teams